

# Appraisal Associates of Monterey County, LLC

P.O. Box 828 Carmel Valley, Ca 93924 Phone (831) 659-6900 Fax (831) 659-8901 Website [aa-mc.com](http://aa-mc.com)

## APPRAISAL ORDER FORM

### COMPANY INFORMATION

Requested By: \_\_\_\_\_ Order Date: \_\_\_\_\_

Company: \_\_\_\_\_ Loan Officer: \_\_\_\_\_

Address: \_\_\_\_\_ City \_\_\_\_\_ State/Zip \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax \_\_\_\_\_ E-Mail \_\_\_\_\_

### APPRAISAL ORDER TYPE

Full Appraisal       2055 Interior       2055 Exterior       2-4 Unit  
 442 Final Inspection       Rent Survey       Operating Income Statement  
 FHA Case# \_\_\_\_\_  Other: \_\_\_\_\_

### PROPERTY INFORMATION

Loan Amount: \_\_\_\_\_  Refinance/Estimated Value: \_\_\_\_\_  Sale/Sale Price: \_\_\_\_\_

Property Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_ County: \_\_\_\_\_

Property Type:  SFR       Condo       PUD       2-4 Unit

Bedroom Count: \_\_\_\_\_ Bathroom Count: \_\_\_\_\_ Approx. Square Feet \_\_\_\_\_

If a sale, attach:  Purchase Contract  Sellers Disclosure

### ACCESS INFORMATION

Owner/Borrower: \_\_\_\_\_

Home phone: \_\_\_\_\_ Work: \_\_\_\_\_ Cell: \_\_\_\_\_

Real Estate Agent: \_\_\_\_\_ Contact# \_\_\_\_\_

Special Instructions: \_\_\_\_\_

### ORDER INFORMATION

Due Date: \_\_\_\_\_ Billing Address: \_\_\_\_\_

Delivery Method:  E-Mail \_\_\_\_\_  US Mail \_\_\_\_\_

Payment Method:  COD  Billing (Approval Required)

Visa  M/C  AmEx Card # \_\_\_\_\_ Exp. Date: \_\_\_\_\_

### LETTER OF AGREEMENT BROKER/AGENT

I, \_\_\_\_\_, Broker/Agent of the Mortgage Company cited above will be responsible for all appraisal fees, including past due interest charges incurred from Appraisal Associates of Monterey County, LLC for the property named above.

**APPRAISAL FEES ARE NOT CONTINGENT UPON VALUE CONCLUSION OR CLOSE OF ESCROW**

*AN APPRAISAL THAT HAS HAD A PROPERTY INSPECTION AND THEN CANCELED BY THE CLIENT IS CHARGED AN INSPECTION FEE OF \$150.*

SEE [WWW.AA-MC.COM](http://WWW.AA-MC.COM) FOR AREAS COVERED AND PRICING INFORMATION